

DEER PARK HIGH SCHOOL ATHLETIC HALL OF HONOR GUIDELINES

ARTICLE I: NAME

The name of this organization shall be the Deer Park High School Athletic Hall of Honor, a program under the jurisdiction of the Athletic Department of Deer Park ISD.

ARTICLE II: PURPOSE

The Hall of Honor has been organized as a means of recognizing, preserving and honoring the athletes, coaches and individuals who made significant contributions to the athletic programs at Deer Park High School. The Hall of Honor acknowledges the contributions and accomplishments of the individuals who are worthy of recognition and examples for others to emulate.

ARTICLE III: HALL OF HONOR SELECTION COMMITTEE

The Hall of Honor shall be governed by the Hall of Honor Selection Committee including: the Superintendent or his designee, High School Principals, Athletic Director, a retired Coach, one DPISD Administrator, DPISD Director of Communications, one alumni athlete, and a representative of the local media. Former athletes on the committee shall be 10 years removed from Deer Park High School and former coaches shall have 15 years coaching experience. Committee members shall have knowledge and interest in Deer Park ISD Athletics. The terms of office for all committee members shall be indefinite. Members may remain on the Committee as long as they are willing to serve. Members can be asked to resign upon a majority vote of the current members of the committee. Consensus would be needed for all decisions regarding policy and procedure changes. If a consensus cannot be reached then a vote would be taken that would require a majority vote. A quorum shall be present in order for any business to be transacted; a quorum shall be 80% of the committee.

ARTICLE IV: CRITERIA FOR SELECTION

Individuals may be nominated from three categories.

1. **ATHLETE:** Any person who distinguished himself/herself in the field of athletics while a student at Deer Park High School. The athlete must be a graduate and 10 years removed from Deer Park High School.
2. **COACH:** Any coach with at least 15 years coaching experience. The nominee must be inactive and removed from the coaching staff for 5 years. Criteria for consideration should be based on accomplishments that merit statewide recognition or significant contributions to the athletic programs at Deer Park High School.

3. **Contributor:** An individual who has made outstanding contributions to the interscholastic athletic programs at Deer Park High School other than coaching and playing.

ARTICLE V: SIZE OF INDUCTION CLASS

With the exception of the inaugural class, the class of inductees shall not number more than four per year.

ARTICLE VI: REQUIREMENTS AND PROCEDURES FOR NOMINATION

In order to maintain the integrity of the Hall of Honor, the following criteria have been established for nominations. Nominees must exemplify the highest standards of sportsmanship, ethical conduct and character. All candidates will be judged on their significant and or long-term contributions to Deer Park High School athletics.

Nomination Procedures:

1. Inductees may be nominated by
 - a. The selection committee
 - b. Current faculty, administration or staff
 - c. An alumnus
2. Nomination Form
 - a. All entries must be submitted on the Deer Park High School Hall of Honor nomination form. Nominations forms must be filled out accurately and completely for consideration.
 - b. Forms shall be available through the Athletic Office or on line at the district web site (www.dpisd.org).
 - c. The nomination form shall be completed and submitted to the Athletic Director by April 1st for the candidate to be considered for induction in the following school year. All nominations received must contain active and current address and contact information for the nominee (or family if deceased).
 - d. In addition to the official nomination form, the following materials should be submitted for consideration:
 1. A letter of recommendation from the person making the nomination and other letters of support from appropriate individuals who can validate or substantiate information related to the high school career or contributions of the nominee.
 2. A suitable photograph for reproduction
 3. Other supporting materials, newspaper articles, certificates, historical records, letters, film footage, etc.
 4. Term of Nomination
 - a. Following the initial nomination, a candidate shall remain eligible

- for induction for the following five years. The Athletic Director will keep the nomination forms and information on file.
- b. After five years a person may be re-nominated.

ARTICLE VII: PROCEDURES FOR SELECTING THE INDUCTION CLASS

The Deer Park High School Hall of Honor Selection Committee will meet annually to select candidates based on the criteria. The Committee will select a chair to serve a one-year term.

The duties and responsibilities of the Hall of Honor Selection Committee shall be as follows:

1. Attend the regular scheduled selection meetings
2. Annually evaluate the nominations of individuals submitted who fulfill the requirements for consideration
3. Approve only those individuals who had significant and or long-term contributions to athletic accomplishments at Deer Park High School
4. Evaluate and update the policies and operational procedures of the Deer Park High School Athletic Hall of Honor on an annual basis
5. Validate and approve all worthy candidates for induction
6. Keep all actions of the Selection Committee confidential

The voting procedures of the Hall of Honor Selection Committee shall be as follows:

1. The Committee shall review candidates based on information available at the time of the April meeting.
2. After open discussion about candidates, a vote will be conducted for the purpose of choosing inductees.
3. Each committee member shall rank candidates in order of desired induction preference with their top choice receiving the highest number.
4. The inductees are determined by totaling the number of votes for each candidate. The individuals with the top four highest scores qualify to be inducted into the Hall of Honor the following year.
5. The annual voting of the Selection Committee will be confidential.
6. Inductees will be announced at a pre-determined time following the final selection process and after the individuals have been contacted and indicated that they will be present or represented at the induction ceremony.

ARTICLE VIII: INDUCTION CEREMONY

The Hall of Honor Induction Ceremony shall be held each year in conjunction with a home athletic event. Ceremonies shall be done at halftime of the selected game.

Inductees will be notified by June 1st if selected for the current year's class.